

Policy Information

Series 4000 - Non-Instructional/Business Operation

Extra-classroom Activities Funds

Policy # 4441, 4.4.1

POLICY

1998

4441

Non-Instructional/Business
Operations

SUBJECT: EXTRACLASSROOM ACTIVITIES FUNDS

Extraclassroom activity funds shall be designated as those raised other than by taxation or through charges of the Board for, by, or in the name of, the school, student body, or any sub-division thereof.

- a. Financial Procedures. All extraclassroom activity funds shall be handled in accordance with financial procedures set forth by the State Department of Education in Finance Pamphlet 2, The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds.
- b. Leftover Funds. Leftover funds of discontinued extraclassroom activities, shall be distributed as follows:
 1. Where a general student organization or student council exists, the leftover funds shall be deposited with that organization and shall be expended in accordance with that organization's constitution.
 2. Where a general student organization or student council does not exist, the leftover funds shall be distributed proportionately by account balance to the remaining activities.

Commissioner's Regulations Section 172.2

Board Approved
2/2/94
7/18/95
10/20/98